

# ALL PROPERTY SERVICES PROPERTY TURNOVER FORM

155 N. College, Suite 200 Fort Collins, CO 80524

Phone: (970) 224-4446 / Fax: (970) 224-4488

Website: [www.allpropertyservices.com](http://www.allpropertyservices.com)

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Property Address: \_\_\_\_\_

Property ID NO: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Owner ID NO: \_\_\_\_\_

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**Send funds to:** \_\_\_\_\_ Owner \_\_\_\_\_ Bank

Bank Name: \_\_\_\_\_

Deposit Slip: \_\_\_\_\_ Attached: \_\_\_\_\_ Deposit Slips Ordered \_\_\_\_\_

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**Mortgage Co:** \_\_\_\_\_

Loan Number: \_\_\_\_\_ Amount \_\_\_\_\_

Payment Coupons: \_\_\_\_\_ APS Pays: \_\_\_\_\_ Owner Pays: \_\_\_\_\_

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**Home Owner's Assn:** \_\_\_\_\_ Fee: \_\_\_\_\_

Fees Include: Lawn Care: [ ] Exterior Maint: [ ] Water: [ ]  
Sewer: [ ] Trash: [ ]

Other: \_\_\_\_\_

Copy HO Regs Recieved: \_\_\_\_\_ Phone: \_\_\_\_\_

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**Insurance** Company/Agent: \_\_\_\_\_

Additional Insured Added?: \_\_\_\_\_ Phone: \_\_\_\_\_

APS Pays: [ ] Owner Pays: [ ]

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**Property Taxes:**

Paid by: APS: [ ] Owner: [ ] Mortgage Co: [ ]

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**Utilities:**

Company Name: Electric: FTC [ ] Other: \_\_\_\_\_

Water: FTC [ ] Other: \_\_\_\_\_

Sewer: FTC [ ] Other: \_\_\_\_\_

Gas: Excel [ ] Other: \_\_\_\_\_

Trash: \_\_\_\_\_

Gas Company notified to be left on [ ]

Electric Company notified to be left on [ ]

Utility Information setup in computer [ ]

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Form Completed By: \_\_\_\_\_

Date: \_\_\_\_\_